



CONNECTION OF FRIENDS  
PROGRAM ASSISTANTS—PART-TIME  
WEEK-DAY COVERAGE  
SATURDAY NIGHT SOCIALS

POSITION DESCRIPTION

Connection of Friends is looking for candidates that have flexibility for both week-day and Saturday Night Social programming. Candidates with flexibility for week-day coverage will be considered first. Scheduling needs are as follows:

- Mondays from 2:45-6:00 pm—Beginning in November (*Dinner prepared by our participants!*)
- Thursday from 2:45-6:00 pm—Beginning in November
- Other week day availability to cover staffing vacations—especially Fridays from 8:30 am-3:00 pm
- Saturday Night Socials from 5:45-9:00 pm

Candidates should be actively working towards or already acquired a bachelor's degree or higher in the areas of Special Education, Social Work, Psychology, Physical Therapy, Speech Therapy, or other related fields.

Program Assistants are scheduled to work at least **one Saturday** a month, (additional Saturdays may be requested but the Program Assistant retains the right to decline).

WHO WE ARE

Open since October 2012, Connection of Friends is a community-based organization which provides a place for teens, age 16 and older, and adults with special needs to gather socially with an emphasis on life skill, volunteer and fitness activities on a daily basis and Saturday evenings.

TO APPLY

Please submit a resume to Sarah Donnelly, Executive Director at [sdonnelly@connectionoffriends.org](mailto:sdonnelly@connectionoffriends.org). Candidates will then be contacted for a formal interview.

To learn more about Connection of Friends, please visit our website at [www.connectionoffriends.org](http://www.connectionoffriends.org).